

A friend of yours, Obaid, is about to be dismissed from the program that trains pilots because he gets low grades in his lessons, is overweight and cannot speak English properly. The final decision will be made after the summer break. He has asked you to offer some advice about this issue.

Write a letter to Obaid and make some suggestions and offer advice about how he can improve his situation.

In your letter:

- show that you have received the message and can help
- suggest what he should do
- show that you can offer further support

**Version 1.**

Hi Obaid,

Your cousin told me you are about to be dismissed from the program that trains pilots because you get low grades in your lessons, are overweight and cannot speak English properly.

I think you should work harder, lose weight and learn English.

You can write to me if you need more help.

Regards,  
Bob Studholme.

52 words.

**Version 2.**

Hi Obaid,

Your cousin called me and told me you are going to be sent out from the Air College because your exam grades are low, you weigh too much and you have trouble with English. He asked me if I could give you any advice. I am writing to give you some ideas.

I think you should talk with the teachers in the subjects you are failing in and ask them for extra help and practice materials. Try to take some homework with you at the weekend and really do it. To lose weight you could try to diet and take more exercise. To improve your English I think you can use the Internet to find websites that will let you practice. Also try to watch English language films with English subtitles. That will help you to understand what they are saying better.

You can email me if you need more help at [bstudholme@hct.ac.ae](mailto:bstudholme@hct.ac.ae).

Regards,  
Bob Studholme.

153 words